

Camera Ticket – Frequently Asked Questions

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Do I have to appear at Court for this citation?

Not if you chose to waive the citation prior to 30 days from when the citation was issued. You can pay online on our website (<http://www.parmamunicipalcourt.org>), mail in a personal check/money order made payable to Parma Municipal Court or pay in person at the Parma Municipal Court-5555 Powers Blvd. Parma, OH 44129. If you do not waive and pay the amount owed for your citation you may request a court date to contest the citation.

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Will I receive points on my driving record for a camera ticket?

No. If you waive the citation or are found liable after a hearing with the Magistrate, this citation does not get reported to the BMV.

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If I want to contest my camera ticket or argue my side in Court, what do I need to do?

You must file your request to contest the citation in writing to the Court. This can be completed by filling out the attached form [Motion to Contest Camera Ticket](#) and submit your request via email at clerk@parmamunicipalcourt.org. You can also fill out the contest camera ticket form and mail it to 5555 Powers Blvd. Parma, OH 44129 via USPS or fax it to (440) 887-7481. Once the court receives your request, an initial appearance will be scheduled within 180 days. If your case can't be resolved at the initial appearance a second evidentiary hearing will be scheduled for all parties to present evidence to the Court. The Court will make a finding by the preponderance of the evidence of liable, not liable or a dismissal.

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What if someone else was driving my car at the time of the violation?

You need to fill out the affidavit attached to your citation and file it with the Court within 30 days of the issuance of the citation providing the name and address of the person operating your vehicle at the time of the violation. This affidavit must be notarized. **Please note: If a parent/adult is filing an affidavit stating a minor/juvenile (under 18 yrs. old) was the driver at the time of the photo infraction, the parent/legal guardian of that minor/juvenile would be the responsible party to accompany the minor/juvenile to any Municipal Court related appearances and would be responsible for any potential fine, fees and/or costs associated with the adjudication.**

Do I need to provide proof of insurance for this citation?

No. These citations are considered Civil matters, not Traffic, therefore not reported to the BMV.

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Can I use someone else's credit card to pay for the citation?

No, you cannot use someone else's credit card. The Clerk's office can only accept someone else's credit card if that person is present at the time of payment.

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If I miss the due date to pay my citation, what happens?

If you miss the 30 day due date to waive and pay and fail to request a hearing, you will be found liable for payment. Late fees may be assessed to the balance in accordance with the city/village ordinance. The citation may also proceed to collections.

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How long do I have to pay my citation and can I be put on a pay plan?

You have 30 days to pay your citation from the issue date. If you contest your citation and appear for a hearing, you will have 30 days after you hearing to pay the citation before late fees are added and/or your case possibly going to collections. There are no payment plans for camera citations.

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